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| IALA Logo | **3rd Meeting of the AtoN Requirements and Management (ARM) Committee** |

The 3rd meeting of the **ARM Committee** will be held from 23 – 27 November 2015, at IALA, St Germain en Laye, France.

The opening plenary will commence at 1300 on Monday 22 November, and the closing plenary will end at approximately 1300 on Friday 27 November.

Committee Chair, Vice-Chair and Working Group Chairpersons are requested to meet at 0900 on Monday 23 November.

**AGENDA**

1. Introduction
   1. Administration and Safety Briefing
   2. Approval of agenda
   3. Apologies and introductions
   4. Programme for the week
2. Review of action items from last meeting
   1. Review of action items from ARM2
   2. Final Report from ARM2 - for reference
3. Review of input papers
   1. Input papers
4. Reports from other bodies:
   1. IALA Council
   * 60th Session 13 March 2015
   1. IALA Policy Advisory Panel

* PAP29, IALA HQ, 15-16 June 2015
* PAP30, IALA HQ, 11-13 November 2015
  1. ACCSEAS
  2. IMO

1. Reports from rapporteurs:

* Marine Spatial Planning George Detweiler
* e-Navigation shore side Gerry Brine
* e-Navigation shipborne side Harold McClenahan
* IALA Bulletin Michael Skov

1. Presentations (15 minutes)

* Update IALA activities Michael Card
* Update WWA activities Mahdi Al Mosawi

1. Establish Working Groups
2. WG1- Navigational requirements
   1. Develop a standard for the provision of AtoN (Task 1.1.1)
   2. Develop guidance for AtoN authorities on disaster recovery (Task 2.1.1)
   3. Develop guidance for AtoN authorities on the use of Marine Spatial Planning (Task 3.1.1)
3. WG2 – Continuous improvement
   1. Develop a standard for the management of AtoN (Task 2.1.2)
   2. Develop guidance on the management of AtoN in environmentally protected areas (Task 2.5.1)
   3. Develop control sheet on committee external liaison (Task 4.1.1)
   4. Populate IALA Wiki with all ARM owned documents including MBS and NAVGUIDE (Task 4.2.1)
   5. Liaise with committees regarding population of Wiki, workplans and document pyramid (Task 4.2.2)
   6. Revise ARM documents once Wiki populated (Task 4.2.3)
   7. Amend IALA Dictionary as appropriate including harmonisation of definition of AtoN (Task 4.2.4)
4. Review of Current Work Programme (2014 – 2018)
5. Review of output and working papers
   1. Output papers
   2. Working papers
6. Any Other Business
7. Review of session report
8. Date and venue of next meeting
9. Close of the meeting